

# **FEBAS Federation**

## **Metadata registration practice statement**

### **1. Introduction**

This document is complement to the FEBAS Federation Policy. The terminology used here is the same. Wherever this document is not consistent with the Policy, later takes precedence.

### **2. Common Practice**

Any entity related to research and education sphere bind with UIIP NASB / BASNET by agreement may apply for joining the FEBAS Federation as IdP or SP. The accession procedure is carried out by requesting the Federation Coordinator through FEBAS contact: support@basnet.by

The membership request must be signed by official representative(s) of the participating organization and should contain:

- administrative and technical representatives and their contacts;
- confirmation of reading and accepting the Federation's Policy and related documents.

Approval of such request is being done manually by the Federation Coordinator.

All the procedures described below apply to the Federation participation. For interfederation (such eduGAIN), an entity must explicitly agree to be connected before its metadata is included in the metadata exposed to the interfederation.

### **3. Practice on IdP Registration**

Each IdP must be manually approved by the Federation Coordinator in order to be registered with the Federation.

All IdP's must

- have the IdP local usage policy with description of identity management procedure;
- provide appropriate entity metadata;
- implement a minimum mandatory set of attributes and the privacy policy on attributes release;
- install the SAML2 compatible IdP software correctly configured, secured and running;
- pass compatibility tests between the IdP and the Federation.

After positive verification by the Federation Coordinator, the IdP description is added to the FEBAS Federation metadata.

### **4. Practice on SP Registration**

Each SP must be manually approved by the Federation Coordinator in order to be registered with the Federation.

A newly participating entity must conclude a service agreement with the Federation Coordinator signed by the official representatives of both parties.

All SP's must

- have the SP privacy policy describing data processing and protection of data;
- provide appropriate entity metadata;
- use the SAML2 compatible SP software correctly configured, secured and running;
- pass compatibility tests between the SP and the Federation.

After positive verification by the Federation Coordinator, the SP description is added to the FEBAS Federation metadata.

## **5. Practice regarding metadata modifications**

The IdP/SP administrator can later update entity metadata. The update request does not require re-approval by the Federation Coordinator if significant metadata have not been updated.

The Federation Coordinator may amend or modify the Federation metadata at any time in order to, for example, but not limited to

- ensure the security and integrity of the metadata,
- comply with Interfederation agreements,
- improve interoperability, or
- generally add value to the metadata

## **6. Acknowledgments**

This work is based on the

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